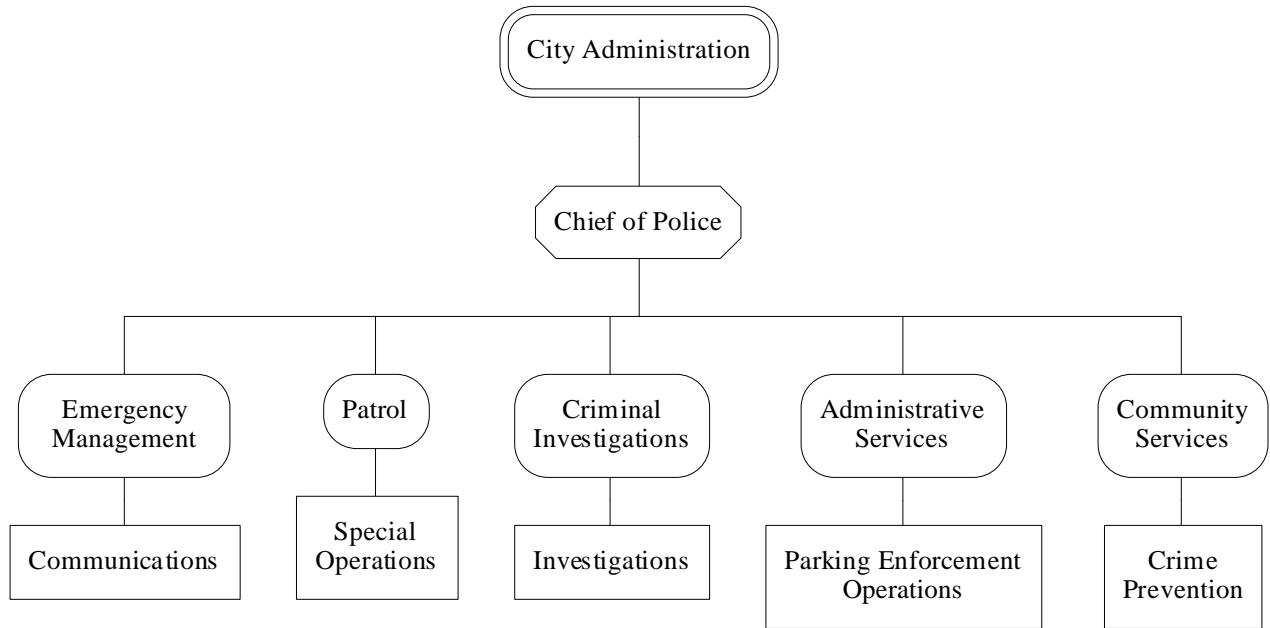


CITY OF ANNAPOLIS

Police Department



Police Department

Fund Support:

General Fund

Description:

The Annapolis Police Department, one of the oldest law enforcement agencies in the State of Maryland, was founded on June 17, 1867 and has been in continuous service ever since. Its primary mission is to preserve the quality of life in Annapolis by ensuring the community's livability, safety and security. The Patrol Section of the Operations Division provides continuous 24-hour patrol of city streets and answers calls for service from citizens. The Special Operations Section provides traffic control, K-9 service, summer marine patrol of the harbor, bicycle patrol, and houses the Neighborhood Enforcement Team. The Criminal Investigations Division is composed of the Major Crimes Section, the Vice and Narcotics Section, the Asset Forfeiture Unit, the Crime Lab and Liquor Inspection Unit. The Administrative Services Division is responsible for recruiting, selecting, hiring and training sworn and civilian personnel, budgeting and purchasing, statistical

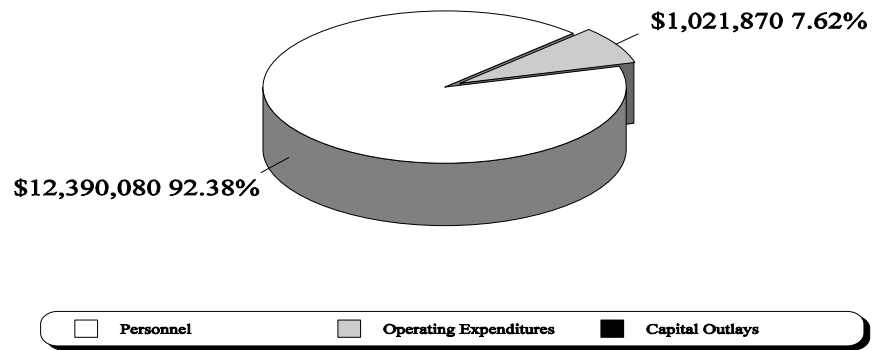
crime analysis, Uniform Crime Reporting and D.A.R.E., central records, property and evidence and fleet and building maintenance. The Division also houses the Parking Operations Unit which is responsible for enforcement of parking regulations and meter collection throughout the City. The Community Services Section disseminates information to the media, oversees the Block Watch program, and provides advice on crime prevention to community associations. The Emergency Management Office oversees radio dispatch, information systems management and disaster planning. The Staff Inspections Unit is responsible for periodic inspections of all departmental functions and for the accreditation process.

Mission:

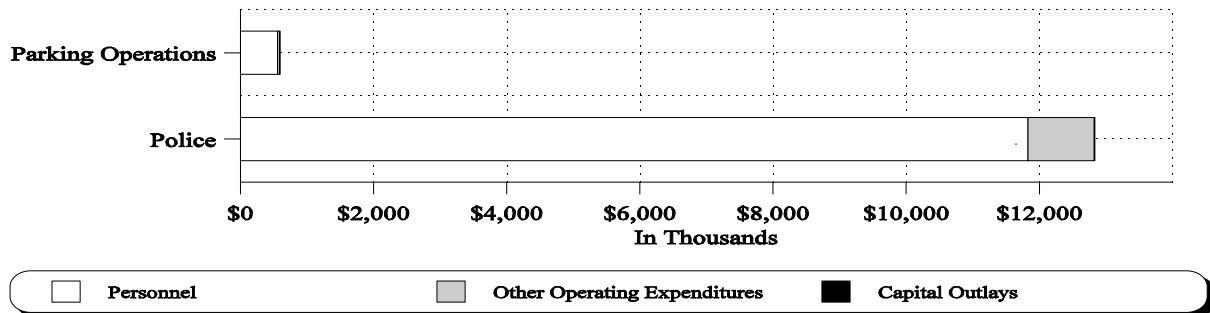
The Annapolis Police Department is dedicated to preserving the quality of life in Annapolis by ensuring the community's livability, safety and security. We are committed to providing the highest standards of police service through adherence to the values of honesty, integrity and respect of human dignity to all.

<i>Budget Summary</i>	<i>FY 2003 Actual</i>	<i>FY 2004 Adopted</i>	<i>FY 2005 Adopted</i>	<i>Percent Change</i>
Police	\$11,697,240	\$12,680,720	\$12,825,570	1.14%
Parking Operations	489,820	572,460	586,380	2.43%
Department Total	\$12,187,060	\$13,253,180	\$13,411,950	1.20%

Police Department
Budget By Expenditure Type



Police Department
Budget By Division



Police Department Staffing Summary

	<i>FY 2003 Actual</i>	<i>FY 2004 Adopted</i>	<i>FY 2005 Adopted</i>
	<i>Permanent</i>	<i>Permanent</i>	<i>Permanent</i>
Police - Civilian	29	30	31
Police - Uniformed	127	126	126
Parking Operations	13	13	13
Department Total	169	169	170

Staffing Summary By Position - FY 2005 Permanent Positions

<u>Total FTE</u>	<u>Total FTE</u>
<i>Police:</i>	<i>continued</i>
Office Associate III 2	Police Communications Operator 9
Office Associate IV 1	Police Records Coordinator 1
Police Records Specialist 4	Police Property Supervisor 1
Administrative Office Associate 1	Police Planning Analyst 1
Purchasing Clerk 1	Police Identification Specialist 2
Community Services Specialist 1	Information Systems Analyst 1
Director of Emergency Management 1	Automotive Technician 1
Police Chief 1	Warrant Control Clerk 1
Police Major 1	
Police Captain 4	<i>Parking Operations:</i>
Police Lieutenant 7	Director of Parking and Traffic 1
Police Sergeant 14	Parking Enforcement Officer I 9
Police Corporal 15	Parking Enforcement Officer II 1
Police Officer 1/C 50	Meter Collector/Auto Maintenance II 1
Police Officer 34	Meter Collector/Auto Maintenance I 1
Police Communications Operator II 3	

The Police Department has various temporary and/or contractual positions. These positions consist primarily of General Clerical, School Crossing Guards (seasonal), Liquor Inspectors, Youth Services, Community Services, and Community Liaison.

Police Department

Police Department

General Fund

Services:

- The Patrol Division provides primary response to crime scenes, accidents, and calls for service. It handles the most preliminary investigations, but may follow a case to its conclusion. Patrol officers provide both routine patrol and preventive patrol to protect lives and property of citizens. They handle arrests, traffic control and enforcement and numerous order-maintenance activities such as domestic disputes, landlord-tenant complaints, and management-customer disputes. The Division has implemented a community-oriented policing program wherein officers are assigned to posts for a minimum period of twelve months. This is intended to better serve the citizens of Annapolis by familiarizing officers with neighborhood problems and concerns and better acquainting the officers and the citizens they serve.
- The Traffic Safety Unit is responsible for selective enforcement of traffic laws, investigation of major accidents, traffic control and influencing public awareness of traffic safety.
- The Canine Unit is composed of three handler/canine teams. Their function is to provide a highly mobile, specially trained canine support to line patrol units. These teams are used to detect, locate, and apprehend criminal offenders who attempt to elude arrest, locate illegal narcotics and to promote a positive image to the general public through demonstrations and displays of the police canine team.
- The Marine Unit provides a police presence on the waterways surrounding Annapolis in order to safeguard lives and property of boaters.
- It is the mission of the Administrative Services Division to recruit and train the individuals who will best suit the needs of the Department in service delivery to the community and to provide support services to all units of the Department. The Division includes the Central

Records Section which is responsible for the maintenance, storage and disposition of criminal and offense records. The Property Section and Evidence Section handles all evidence and found property as well as uniform, equipment and supply issuance. The Building and Fleet Maintenance Section is responsible for fleet and facilities maintenance. They also provide support services to the Police Department and the public. The Office of Emergency Management oversees the Communications Section which is responsible for all radio, telephone and dispatching services which includes maintenance and repair of equipment. The Information Systems Unit is responsible for providing computer support to the entire Police Department. The Office of Emergency Management is also responsible for emergency preparedness.

Goals:

- Maintain professionalism in every facet of our operations and maintaining only the highest levels of personal integrity.
- Preserve democracy and freedom by protecting the constitutional rights of all.
- Develop and actively build a strong community partnership to help with the identification and solution of neighborhood problems.
- Establish a mutual trust within the community through honest deeds and actions.
- Motivate people to take a proactive approach to improving their quality of life.

Objectives:

- To deploy officers so that the response time to emergency calls is kept to 3.5 minutes or less.
- To provide a minimum of 340 hours of foot patrol per month by members of the operations division who are assigned to units other than foot patrol.

Police Department

- continued -

- Enhance officer/community cooperation through officer participation in community meetings and activities.
- Enhance police presence in areas known for drug trafficking through the assignment of NET officers.
- Reduce reportable accidents by 10%.
- Maintain a presence in the Historic District to prevent quality of life/nuisance crimes.
- Respond effectively to traffic safety concerns by means of selective enforcement activities.
- Increase traffic citations by 5% in order to maintain traffic safety.
- Maintain availability of departmental fleet at

96% operational readiness.

Accomplishments:

- Trained in excess of 1,500 citizens about crime prevention and drug awareness.
- Garnered more then \$340,000 in grant money to target specific crimes.
- Garnered more then \$475,000 in grant money to support emergency management and security for anti-terrorism activities.
- Provided traffic and crowd control for 57 special events.
- Provided over 5,000 hours of training to employees and members of other law enforcement agencies.

<i>Budget Summary</i>	<i>FY 2003 Actual</i>	<i>FY 2004 Adopted</i>	<i>FY 2005 Adopted</i>	<i>Percent Change</i>
Personnel	\$10,702,880	\$11,878,460	\$11,831,240	-0.40%
Other Operating Expenditures	966,970	802,260	994,330	23.94%
Capital Outlays	27,390	0	0	N/A
Total Expenditures	\$11,697,240	\$12,680,720	\$12,825,570	1.14%

Parking Operations

Police Department

General Fund

Description:

This section enforces City parking regulations and maintains parking meters.

Services:

- Patrol metered spaces in the downtown area.
- Patrol and enforce residential parking restrictions.
- Collect parking meter revenue.

Goals:

- Enforce all municipal parking codes.
- Safeguard municipal receipts.

Objectives:

- Patrol each residential and metered space in accordance with code.

Accomplishments:

- Issued 30,653 parking citations.

<i>Budget Summary</i>	<i>FY 2003 Actual</i>	<i>FY 2004 Adopted</i>	<i>FY 2005 Adopted</i>	<i>Percent Change</i>
Personnel	\$472,070	\$544,920	\$558,840	2.55%
Other Operating Expenditures	17,750	27,540	27,540	0.00%
Total Expenditures	\$489,820	\$572,460	\$586,380	2.43%